

## **MIDLAND AREA AGENCY ON AGING**

Meeting Minutes from September 21, 2023

Salem KC Extension Center, Salem, Illinois– 1:00PM

**THOSE PRESENT:** Susan Elke, Janice Gahagan, Michele Garrison, Brien Guy, Gerald Herring, Sue Heth, Sue Kramer, Chloe Page, Jimmie Page, Rosanna Perkins, Ferrel Seaman, and Karen Walsh.

**EXCUSED:** Amy Harrison

### **MEETING CALLED TO ORDER & WELCOME:**

The September 21, 2023 Board Meeting was called to order by Board President Ferrel Seaman, followed by Judy Kleine calling the Roll Call, and the reciting of the Pledge of Allegiance.

### **INTRODUCTION OF GUESTS:**

There were 2 guests in attendance at this month's meeting, one being Tom Walsh, who is the husband of Board Member Karen Walsh, and also Chuck Miller from the Illinois Department on Aging. Mr. Miller is the Midland Area Agency on Aging's new IDOA Regional Coordinator.

### **PUBLIC REMARKS:**

Tracy at this time, announced that President Ferrel Seaman had been on the Midland Board since 2004 and that not only was this the last meeting of his Presidency, but that he would also be retiring from the Board. Tracy thanked Ferrel for his many years of service and then presented Ferrel with an engraved plaque, along with a cake that she had brought in his honor.

**PRESIDENTS REMARKS:** President Ferrel Seaman thanked everyone for the plaque and for the kind words that were spoken.

### **BUSINESS MEETING:**

#### **SECRETARY'S REPORT:**

The June 15, 2023 Secretary's Report was approved with a motion by Jimmie Page and a second by Sue Kramer.

#### **TREASURER'S REPORT:**

The Treasurer Reports for June, July and August 2023 were approved to be filed for Audit.

#### **STAFF REPORTS:**

At this time, all the staff members gave a brief report on what they had worked on since the last meeting held back in June, along with what they were currently working on.

## **Board Meeting Minutes - Page #2**

### **AREA PLAN DEVELOPMENT/ EXECUTIVE DIRECTORS REPORT: Tracy Barczewski**

Tracy began her report with stating that the FY24 Area Plan had been accepted and that a Staff Meeting had been held on that Monday where there was discussion on how they were planning the implementation. Tracy then went on to report on some of the topics that were included in the Area Plan.

Tracy reported that September 30, 2023 would end FY23 Fiscal year along with the Area Plan. Tracy reported that she believed that the agency had reached the goals which had been set for this year.

Tracy reported FY24 would begin as of October 1, 2023 and that she would be starting to work on the FY25-FY27 Area Plan. Tracy reported that this Area Plan would be larger than the last one, and then provided the Board with some of the reasons for that being true.

Tracy went on to report that she along with staff members just felt overwhelmed due to the fact that Fiscal Year 2023 was coming to an end, that the implementation of Fiscal Year 2024 would be starting, along with the planning for Fiscal Year 2025-2027 Area Plan.

Tracy then went on to speak about the Caregiver Roundtable that was held at the Centralia Meal site. Tracy reported that it was well attended and that Sandy Pastore, Division Manager and Chelsey Peters, the Deputy Division Manger from the Illinois Department on Aging were in attendance. Tracy reported that there was a lot of good discussion about the Strengths, Weaknesses, Opportunities, and also Threats that people went through while doing caregiving.

Tracy reported that the Alzheimer's Walk was to be held that Saturday, September 23, 2023 and that Team Midland had a total of 16 walkers on their team.

Tracy went on to report that 5 from the Midland office would be attending the IDOA Conference that was being held from October 3-4, 2023 in Springfield, Illinois. She reported that this would be the first in-person conference since 2019.

Tracy then finished her report by saying that the office was getting ready for the Medicare Open Enrollment Period that begins on October 15<sup>th</sup>, and then spoke about the TRIAD program and what is consisted of.

### **ADVISORY COUNCIL REPORT:**

Tracy gave the report on the Advisory Council. She reported that the Council had met via: Zoom on August 24, 2023 where there was discussion about the Effingham County Conversation that was held back on June 30, 2023 and the upcoming Caregiver Roundtable that was to be held on September 15, 2023.

## **Board Meeting Minutes - Page #3**

### **ADVISORY COUNCIL REPORT: (cont'd)**

Tracy reported there was some discussion on the IDOA Conference coming up in October. Tracy also reported that Effingham would be having their Alzheimer's Conference at the end of October, which someone from the office would be attending to represent us. Tracy also reported that she had submitted an article to Shannon on the agency to place in the local Effingham paper.

Tracy reported that new Advisory Council Officers had been elected and they were Linda Hubbartt-President, Sylvia Mahle- Vice President, and Shannon Nosbisch -Secretary. Tracy also stated that the next Advisory Council meeting would be held on October 19, 2023 in person, at 10:00am, at the Salem KC Extension.

### **IDOA REPORT- Chuck Miller, Regional Coordinator:**

Chuck reported on the BAA NOSA and that the Area Plan for Midland Area Agency on Aging had been approved. Chuck went on to say that he thought the agency was doing a GREAT JOB!

### **STANDING COMMITTEES:**

**FINANCE COMMITTEE:** Susan Elke, Chairperson –No Report

**PERSONNEL COMMITTEE-** Sue Kramer, Chairperson

Although Sue had no report, she did however state that new committees would be forming and that she felt that the Board had a good relationship with the staff and that they were there for them if and when they needed them.

**PROGRAM DEVELOPMENT COMMITTEE-**Michele Garrison, Chairperson

Michele had called in for the meeting, therefore she had Tracy give the report. Tracy reported that the Program Development Committee had met on July 24, 2023 regarding the Ombudsman Designation. Tracy then read where the Program Development Committee would like to ask for a motion to recommend to the Illinois Department on Aging to approve the Fiscal Year 2024 Ombudsman Extension prepared by Effingham City County Committee on Aging. Rosanna Perkins made the motion, Gerald Herring second it, there were no opposed, and the motion was carried.

**MEMBERSHIP COMMITTEE-** Chloe Page, Chairperson-

Chloe reported that that there was 1- Advisory Council Member and 3- Board Members that were up for re-election. Chloe went on to make the motion to re-elect Jean Guerrettaz to the Advisory Council, and to the Midland Board, Rosanna Perkins, Brien Guy, and Susan Elke for another term. Sue Kramer second the motion, no opposed, and the motion was carried.

**BY-LAWS COMMITTEE-** Brien Guy, Chairperson- No Report

**Board Meeting Minutes - Page #4**

**UNFINISHED BUSINESS:**

There was no Unfinished Business to report.

**NEW BUSINESS:**

Tracy started the new business by stating that the next Board Meeting would be the Midland Annual meeting and that the office would like to show their appreciation with providing both the Board and the Advisory Council with a small luncheon. Tracy mentioned that the Advisory Council would be meeting in person at 10:00am that day and they could hopefully stay long enough to enjoy lunch with the Board. The tentative times are 10:00am- Advisory Council, 12:00pm-Lunch, followed by the Board Meeting to be held promptly at 1:00pm

Tracy then went on to state that Chloe and Jimmie Page had been working on the new Slate of Officers. It was presented to the Board that the new FY24-FY25 Board Officers would be as followed: Jimmie Page-President, Karen Walsh-Vice President, and Susan Elke-Secretary/Treasurer. A Motion was then made by Rosanna Perkins to accept the Slate of Officers as they were presented. The motion was second by Brien Guy, no opposed, motion was carried.

**ADJOURNMENT:**

A motion to adjourn the September Board Meeting was made by Karen Walsh.

**NEXT MEETING:**

**The next Midland Area Agency on Aging Board meeting will be held on October 19, 2023 at the Salem KC Extension.**